

**Stuart Agnew MEP****Eastern**

1st July 2012 to end December 2012

**1. Parliamentary Assistance Allowance**

This allowance is for payment to Employees, Self Employed Service Providers and Accredited Assistants who support the work of the MEP. Any part of this allowance not used remains in the EU budget.

Contracts for all are lodged for approval with the Parliament and held by them. The Parliament makes the payment for employees to the Paying Agent, who deduct income tax and national insurance before making the net payment to the employee. Self employed service providers have to provide invoices for approval firstly by the Paying Agent and then the Parliament, who makes the payment directly to them. Any staff based in Brussels are known as accredited assistants and are paid direct by the Parliament. At no time in any of these cases does any money go into the MEPs bank account.

<b>Position</b>	<b>Full or Part time</b>	<b>Where based</b>
MEP's Political Advisor	Full Time	UK
MEP's Constituency Manager	Part Time	UK (Full time from 01.11.12)
MEP's Office Manager	Full Time	UK
MEP's Office Assistant	Part Time	UK (Contract ended on 31.08.12)
MEP's Researcher	Part Time	UK

**Family Members paid - None**

**Name of Paying Agent**

Stephenson Smart, Chartered Accountants
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**2. General Expenditure Allowance**

This allowance covers the cost of carrying out the duties of an MEP not covered by other allowances, including running an office and associated expenditure. All costs incurred meet the published Parliamentary rules.

	£££
Office management and running costs	6,754
Office equipment	385
Communication costs	8,370
Stationery , periodicals, subscriptions	2,318
Travel and related costs	1,777
Representation, meetings and briefings	3,506
	23,110

**3. Travel to and from Parliament (Brussels and Strasbourg)**

Number of return journeys	18
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**4. Daily Subsistence Allowance**

A fixed allowance is paid for days attended at the parliament to cover the cost of hotels, meals and any other incidental costs

Number of days	59
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